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MARAC

Mid-Atlantic Regional Archives Conference

From the Chair

When MARAC's Steering Committee updated the strategic plan three years ago, we defined our organization's key mission as archival advocacy and education. It is appropriate, therefore, that the theme for the upcoming meeting in May at the Chautauqua Institution is "Education Outside the Box." This also provides the occasion for me to review our progress towards these goals. Three of the objectives in the strategic plan focus on MARAC's educational role: expanding workshop offerings at conferences; increasing the number and availability of scholarships; and developing non-conference workshops or workshop sponsorships. Though we have not fully achieved any of these goals, we are making steady progress.

In 2005, MARAC Chair Geof Huth appointed an Ad Hoc Committee to look at creating non-conference workshops. The Ad Hoc Committee's final report found much support for this idea as well as a willingness among individual members and institutions to host non-conference workshops. The report offered a range of ideas for consideration by the Education Committee. These included creating workshop curricula so several basic workshops could be presented throughout the MARAC region using multiple instructors while ensuring consistency of content. In order to keep costs low and attendance high, the Ad Hoc Committee recommended considering where people live and work and how far they are willing to travel when planning workshops.

To facilitate the creation of non-conference workshops, the Steering Committee assigned responsibility

for conference workshops to the Meetings Coordinating Committee (MCC) and asked the Education Committee to focus on scholarships and non-conference workshops. MCC began organizing conference workshops at the Williamsburg meeting and will be working closely with the Education Committee. The Education Committee is currently finalizing plans for the first non-conference workshop, which could happen as soon as this fall. The location has not been finalized but may be determined by the type of workshop. The two workshop themes under consideration are disaster preparedness and teaching with online primary source materials.

The Education Committee is eager to hear from members with ideas about workshops. Perhaps some MARAC members have attended SAA workshops and are willing to share their evaluations of the experience. It is possible for MARAC to host SAA-sponsored workshops, but we may also wish to consider different topics and formats. Scheduling workshops outside of our semi-annual meetings is a key question, as is the idea of exploring online offerings.

Currently we offer the following scholarships: Meeting Scholarship; Workshop Scholarship; Meeting Travel Assistance Scholarship; and the Modern Archives Institute Scholarship. As an example of how we might expand the program, the Committee may consider proposing scholarships directed specifically to students, minorities, and volunteers in archival institutions. We currently require scholarship recipients to be members of MARAC. Perhaps this requirement could be dropped in

favor of a one-year membership as part of the package. MARAC ultimately would benefit as a scholarship recipient may become more interested in joining MARAC after participating in the organization for a year. Another key goal should be to improve how we promote our existing scholarships. If you have any suggestions, please share them with one of the members of the Education Committee.

Ultimately, expanding MARAC's scholarship program requires a heightened level of financial investment through our Educational Endowment. MARAC's Development Committee debuted the "35 for 35" campaign at the Williamsburg Meeting, which raised almost \$1,000 so far in support of MARAC's educational programs. You will be hearing more about this campaign over the next few months including an article in this issue of the MAA. Thanks to those of you who have contributed already.

Finally, all of us attending the Spring meeting at the Chautauqua Institution should consider participating in the "Up For Discussion" sessions. Among the topics are: electronic records, "More Product Less Process," Web 2.0 tools, preservation and archival advocacy. These sessions will be moderated by archivists with expertise or particular interest in the subject areas, and provide an opportunity to explore topics in depth. This is yet another example of MARAC's commitment to expanding educational opportunities for its members.

Susan MacElrath

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Cover image:

“All Roads Lead to Chautauqua” map, 1915 Chautauqua Institution Archive

MARAC 2008 Spring Conference in Chautauqua, New York

The Program and Local Arrangement Committees for the Spring 2008 MARAC meeting invite you to join them May 1-3 for a unique experience at Chautauqua Institution. The theme of the conference, "Education Outside the Box," recognizes over a hundred years of adult education and summer recreation at Chautauqua, which helped to shape modern American cultural history.

Chautauqua Institution is a non-profit, 750-acre educational center along Lake Chautauqua in Western New York State. Founded in 1874 by inventor Lewis Miller and Methodist Bishop John Heyl Vincent as a normal school to train Sunday School teachers, Chautauqua grew to become a national forum for open discussion of public issues, international relations, literature

and science. This is especially true of its lecture series, which has featured some of the most influential figures of history including Amelia Earhart, Jacob Riis, and Jane Addams. Franklin Delano Roosevelt delivered his famous "I Hate War" speech from the Amphitheater platform at Chautauqua. To learn more about Chautauqua, please visit the Institution's website: <http://www.ciweb.org/>

The Plenary Address will feature Joseph Persico, historian, biographer, and speechwriter for New York Governor and United States Vice President, Nelson Rockefeller. His address, entitled "The Story Behind the Books," will describe the role of archivists and reference librarians in the writing of his twelve books.

The luncheon program, which will take place in the formal dining room of the Athenaeum Hotel, includes a presentation by historian David J. Cope on the 1939 World's Fair.

There are twenty-one sessions, many of which will focus on the conference theme. Topics include: electronic records, using primary sources in the classroom, women's rights, disaster recovery, professional standards, training the next generation of archivists, using new Web tools, and archival advocacy just to name a few.

There will also be offering three pre-conference workshops addressing the topics of Web 2.0, arrangement and description, and court records.

In addition to tours of the Institution Grounds and the Oliver Archives Center, the Local Arrangements



MELVIL DEWEY TEACHING THE LIBRARY TRAINING COURSE AT CHAUTAUQUA INSTITUTION, 1904



AMELIA EARHART WITH DR. ARTHUR E. BESTOR, PRESIDENT OF CHAUTAUQUA INSTITUTION, 1929



ATHENAEUM HOTEL, CHAUTAUQUA
INSTITUTION, 2007

Committee has arranged excursions to the local New York Amish Country, Lily Dale (a Spiritualist community), and the Seneca-Iroquois National Museum and Tribal Archives as well as tours of the Southern Tier Brewery and Mazza Vineyards.

Room rates at the historic Athenaeum Hotel are \$130 a night, single or double occupancy. Serving guests in style since 1881, and now listed on the National Historic Register, the Athenaeum Hotel is a full-service hotel and architectural

treasure appointed to make your stay a relaxing respite.

Join fellow MARAC members this May and experience Chautauqua for yourself. In the meantime, visit our conference page on the MARAC website to learn more about the conference <<http://www.lib.umd.edu/MARAC/conferences/2008/spring08/spring08.html>>. Also see an online slide show of Chautauqua's historic grounds at <<http://www.lib.umd.edu/MARAC/conferences/2008/spring08/slideshow.html>>

And, remember...
All roads lead to Chautauqua!

Make a "35 for 35" Anniversary Gift and Be a Part of the Celebration!!

MARAC is celebrating its 35th anniversary, as you probably already know. The big event was featured last fall at our meeting in Williamsburg, we will continue the celebration in Chautauqua in just a few weeks, and then at Silver Spring this coming fall we will wrap everything up. You can surely understand why we are celebrating for an entire year—like any great party, we want this one to last.

An important part of having this party last for a long time is to leave a legacy, something that will have a positive impact on the archival profession for years to come. We would like the growth of the educational endowment to be that legacy by raising \$35,000 in this 35th anniversary year. The endowment, which supports competitive scholarship awards for MARAC members to attend meetings and workshops, currently has a value of about \$40,000. When the 35th anniversary funding goal is reached,

we will have nearly doubled that amount—certainly a worthy goal!

You may recall that, conveniently enough, the membership of MARAC numbers about 1000 dedicated archivists and other information professionals. So you can see that if **every** member makes a gift of **at least** \$35.00, we will have no trouble reaching our anniversary goal. (And think of how amazing it would be if MARAC could boast of a 100% participation rate among our membership for this fund raising campaign!) We encourage you to mail a check, made payable to MARAC and with "35 for 35" noted in the memo line, to:

MARAC
P.O. Box 710215
Oak Hill, VA 20171

You may also recall that membership dues are \$35.00 each year. With that in mind, the Development Committee actually kicked around campaign

slogans like, "Buy your invisible friend a MARAC membership this year!" This is what happens when archivists, who can't afford to hire professional marketing executives, try to come up with a catchy way to raise money. But our hearts are in the right place.

So, I'll set aside any attempts at something clever and simply leave you with this. The goal is worthwhile, and the need is real. The support we provide to the next generation of archivists through the educational endowment benefits the entire profession, and it helps to guarantee that the work we do today will be continued well by our successors. Let's show how firm our commitment is to the future of the archival profession by giving generously to MARAC.

Happy 35th Anniversary!!

Jim Gerencser
"35 for 35" Campaign Chair



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Treasurer's Report, Fiscal Year 2008, 1st Quarter

October 1, 2007 to December 31, 2007

CATEGORY	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
REVENUE AND SUPPORT						
Membership Dues	\$35,000.00	\$28,179.00	\$0.00	\$0.00	\$0.00	\$28,179.00
Publication Sales	\$250.00	\$54.00	\$0.00	\$0.00	\$0.00	\$54.00
Pub. Advertising	\$500.00	\$535.00	\$0.00	\$0.00	\$0.00	\$535.00
Bank Interest	\$500.00	\$475.30	\$0.00	\$0.00	\$0.00	\$475.30
Investments	\$500.00	\$770.94	\$0.00	\$0.00	\$0.00	\$770.94
Conferences	\$16,270.00	\$28,330.31	\$0.00	\$0.00	\$0.00	\$28,330.31
Mailing List Sales	\$200.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
Contributions	\$5,000.00	\$2,820.58	\$0.00	\$0.00	\$0.00	\$2,820.58
Miscellaneous	\$0.00	\$474.19	\$0.00	\$0.00	\$0.00	\$474.19
Total Revenue—Support	\$58,220.00	\$61,759.32	\$0.00	\$0.00	\$0.00	\$61,759.32
EXPENSES						
General	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrator	\$30,250.00	\$8,878.65	\$0.00	\$0.00	\$0.00	\$8,878.65
Treasurer	\$1,100.00	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
State Caucuses	\$900.00	\$73.30	\$0.00	\$0.00	\$0.00	\$73.30
Committees	\$4,650.00	\$1,167.50	\$0.00	\$0.00	\$0.00	\$1,167.50
Publications	\$15,400.00	\$3,405.75	\$0.00	\$0.00	\$0.00	\$3,405.75
Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MARAC Archivist	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00
Awards	\$1,400.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00
Conference Expenses	\$0.00	\$7,234.44	\$0.00	\$0.00	\$0.00	\$7,234.44
MARAC Scholarship	\$1,370.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00
Miscellaneous	\$0.00	\$1,586.00	\$0.00	\$0.00	\$0.00	\$1,586.00
Total Expenses	\$58,220.00	\$24,535.64	\$0.00	\$0.00	\$0.00	\$24,535.64
Net Income or (Loss)		\$37,223.68	\$0.00	\$0.00	\$0.00	\$37,223.68
Summary—First Quarter FY 2008						
			Opening	Credits	Debits	Closing
Opening Balance	\$108,790.14	Operating	(\$12,880.64)	\$57,692.50	(\$24,535.64)	\$20,276.22
Income	\$61,759.32	Endowment	\$40,000.00		\$40,000.00	
Expenses	(\$24,535.64)	Reserve	\$58,220.00			\$58,220.00
Closing Balance	\$146,013.82	Surplus	\$23,450.78	\$4,066.82		\$27,517.60
		Totals	\$108,790.14	\$61,759.32	(\$24,535.64)	\$146,013.82
Account Balances						
PayPal Account	\$643.45					
B of A Checking	\$30,060.25					
B of A Savings	\$54,297.44					
B of A CDs	\$20,696.88					
B of A CD (Finch)	\$5,174.22					
Investment Account	\$35,141.58 (as of 12/31/2007)					
Total	\$146,013.82					

State and Local News

Delaware

Delaware Public Archives

The National Endowment for the Humanities awarded a \$5,000 grant to the Delaware Public Archives and the Delaware Division of Libraries to aid in the establishment of a statewide Disaster Preparedness and Recovery Planning consortium. The goal of the consortium is to protect Delaware's material heritage by sharing resources across the member organizations. The grant money will be used to bring in a nationally recognized disaster preparedness consultant from the California Preservation Program, a national model, to help the group develop its operational plan. The expected result of the consortium's formation is that, in the event of a disaster, every records facility in the state would know the elements of its own plan, as well as the statewide plan, and would be ready to implement them for the safest and most successful response possible. Delaware has approximately 75 small and three mid-size archives, libraries and museums that will benefit from the proposed consortium.

The Institute of Museum and Library Services approved grant funding (\$40,000) to hire a consultant to prepare a preservation needs assessment for collecting cultural institutions. Funding is being provided through the IMLS "Connecting Collections" initiative. The grant request was a collaborative effort involving the Delaware Division of Libraries, the Delaware Museum Association, and the Delaware Public Archives. Information derived from the survey will be used to develop a comprehensive plan for participating institutions in Delaware.

Joanne Mattern, Records Services Manager, announced that she will be retiring at the end of February after a 35 year career at the Delaware Public Archives. Joanne is a charter member of MARAC, having served on the Local Arrangements Committee at the organization's first conference in Wilmington in 1972. More recently she served on the Ad Hoc Committee on Disaster Preparedness and Response and was the Local Arrangements Chair for the fall 2005 Dover conference.

The DPA has announced the subjects of its monthly lecture series:

April 5: How Do I Start My Family Research? Nancy Lyons, an experienced researcher and genealogist, will present a beginning genealogy program.

Hagley Library

A new exhibit, "Give it your Best: Workplace Posters in the United States," will feature more than seventy posters from the collections of the Hagley Museum and Library. The posters were printed to improve morale and bolster productivity, but are also colorful and striking examples of graphic art. The exhibit spans from 1917 through World War II. It will be open to the public from April 18 to January 4, 2009.

Historical Society of Delaware

A new exhibit, "African Americans in Delaware, 1700-1900," features documents and photographs from the Historical Society of Delaware's library collections. The items on display range from slave sales and manumissions to a broadside for an excursion sponsored by Bethel AME Church. The exhibit will be on display from February 25 to April 26 in the Willingtown Square Gallery of the Historical Society of Delaware

Research Library, 505 Market Street, Wilmington. Hours are 1-9 pm on Monday, 9-5 Tuesday-Friday, 10-4 on March 15 and April 26.

University of Delaware Archives and Records Management

The name of the University Archives was recently changed to University Archives and Records Management. Jason Kramer joined the staff as Campus Information Technologies Associate II in December 2007. Previously, he was employed as Network Manager for the University of Massachusetts at Lowell Library.

The Archives is actively involved in the creation of an Emergency Response Working Group for University Collections and Records (ERWG) at the University of Delaware, established in November 2007. The mission of this group is to coordinate emergency preparedness planning, response operations, and recovery activities among administrative and academic units that manage collections of objects and records of importance to the University. Twenty-two units from across the University are participating in this effort to manage emergency response and recovery efforts for collections, to share resources used in this work, and to coordinate training and educational resources for their personnel.

Winterthur

The library's latest exhibition, "Out of Japan," includes Japanese block prints, manuscripts, and printed ephemera focusing on art and life in Japan, chiefly during the 19th century.

The library received several important acquisitions recently. The Donald A. Shelley Collection documents Pennsylvania German Fraktur art with more than 2,000 photographs, as well as Dr. Shelley's research notes

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for his book, *The Fraktur-Writings or Illuminated Manuscripts of the Pennsylvania Germans*. Other new accessions include hundreds of patterns, drawings, and photographs from the Kaplan Furniture Company, a 20th century company from the Boston area that focused its production on Colonial Revival furniture; the papers of Edna Cooke Shoemaker who illustrated children's books and contributed to such magazines as *The Ladies Home Journal* and *Saturday Evening Post*; and records from Arthur S. Vernay's New York City antiques company, later Vernay and Jussel.

Caucus Representative

Randy L. Goss can be reached at (302) 744-5002 or randy.goss@state.de.us

D.C.

The Historical Society of Washington, D.C., is among the first to receive "Connecting to Collections Bookshelf," a core set of conservation books, DVDs, and online resources donated by the Institute of Museum and Library Services (IMLS), based on an application describing the needs and plans for care of its collections. The IMLS Bookshelf focuses on collections typically found in art or history museums and in libraries' special collections. It addresses such topics as the philosophy and ethics of collecting, collections management and planning, emergency preparedness, and culturally specific conservation issues. The IMLS Bookshelf is a crucial component of Connecting to Collections: A Call to Action, a conservation initiative that the Institute launched in 2006. IMLS began the initiative in response to a 2005 study by Heritage

Preservation documenting the dire state of the nation's collections.

The Historical Society of Washington D.C. (HSW) and the Rainbow History Project (RHP) are pleased to announce their archival partnership in bringing Rainbow History's collections of documents, images, and ephemera to a wider audience of researchers, students, and members of the community. The collection will be processed, preserved, and made accessible in HSW's Kiplinger Research Library. Mark Meinke, chair of Rainbow History, believes "Rainbow History's mission of collecting, preserving, and promoting the lesbian, gay, bisexual, and transgendered (LGBT) history of metropolitan Washington, DC fully complements the Historical Society's mission to make 'the history of the Washington metropolitan area and its people accessible and understandable to public audiences in order to achieve a sense of identity, place and pride in Washington for those who live and work here.'"

Caucus Representative

Marisa Bourgoin can be reached at (202) 639-1721 or BourgoinM@si.edu

Maryland

The curse of the Maryland Caucus Representative, i.e., moving outside the Mid-Atlantic Region during her tenure, continues. We all wish Jenny Johnson the very best of luck in Minneapolis. This report includes content that did not make it to the M.A.A. editor in time for the Winter 2008 edition.

C. Burr Artz Public Library, Frederick County Public Libraries —Maryland Room

Starting in November, the Maryland Room of the C. Burr Artz Public

Library, Frederick County Public Libraries has had a twice monthly column in the Frederick County edition of the Gazette—<http://www.gazette.net>. Each column, entitled "Maryland Room Memories," features a different item or collection in the Maryland Room. Items included in the publication include sheet music for the song "There's A Girl in The Heart of Maryland (With A Heart that Belongs to Me)", a photograph of the woman who served as the unofficial historian for the Frederick High School Class of 1924, and three pristine corn meal paper bags from Sam's Creek Mill in Frederick County. The goal of the columns, has been to increase the visibility of the Maryland Room in the community, is to make people aware of the variety of different "things" that local history institutions collect and to help them hear all that each artifact has to say.

D.C. Archives Fair

Several Maryland repositories exhibited at the 11th Annual D. C. Archives Fair on October 10. The Archives Fair, co-sponsored by MARAC's D.C. Caucus and the National Archives Assembly, has become an annual part of the Archives Month celebration in the region, showcasing archival institutions in the Washington D.C. metropolitan area.

Lewis J. Ort Library, Frostburg State University—Special Collections

A recycling exhibit was presented in conjunction with Focus Nation and the Green Initiative at Frostburg State University. Details should be forthcoming for an update at the Special Collections meeting.

Maryland History and Culture Collaborative

The Maryland History and Culture Collaborative (MHCC) held it's

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fourth meeting on September 28. Seventeen archivists from Maryland attended, undaunted by the trek into the remote mountains of Frostburg. After a tour of the Frostburg State University Special Collections, the meeting focused on digitization projects—how can MHCC repositories collaborate, what resources are available, such as the Maryland Digital Cultural Heritage Project (MDCHP), and what experiences individual MHCC members have had in making digital collections accessible. Additional topics were the Maryland Repository Registry—a web site hosted by the MDCHP to provide a public list of institutions with archival materials (digital and other) in the state. There were also discussions about the sharing of collections policies, copyright issues in digitizing collections, Wikipedia, and “poetry that requires significant effort to acquire the taste necessary to appreciate it.” The blog of the MHCC information is at <http://www.lib.umd.edu/blogs/mhcc/>.

Maryland State Archives

The State Archives is extending the period for public comment for proposed State Archives Regulation COMAR 14.18.06—Government Publications to May 1, 2008. The text of the proposed regulation can be found in the September 14, 2007 issue of the Maryland Register. A Public Meeting will be scheduled for after the comment period. Notice of this Public Meeting will be published in the Maryland Register. Comments should be submitted by email to Christine Alvey (christia@mdarchives.state.md.us) or by traditional mail: Maryland State Archives, 350 Rowe Boulevard, Annapolis, MD 21401.

The Archives is in the process of reviewing and revising its Regulations, which are rules governing Archives’

policies and practices. Information about regulations being reviewed and an opportunity for public comment are at: <http://www.msa.md.gov/msa/intromsa/html/regs.html>

The “Important Announcements” section of the MSA website also notes that due to budget cuts and staff reductions, their hours of operations have been reduced, and they will no longer accept reference inquiries and document requests by telephone. All requests must be submitted by mail, fax, or email.

Montgomery County Historical Society—Special Collections

After months of wrangling with lawyers of the Gazette Newspapers’ parent company, the Montgomery County Historical Society (MCHS) now has permission to begin digitization of the newspaper archives of *The Gazette*. This collection comprises the publisher’s archive of all the local issues of *The Gazette* newspapers from the 1960’s through 2002, and some predecessor newspapers companies dating back to the 1940’s. The project will be a collaborative effort between MCHS, the Montgomery County Department of Corrections, and the Montgomery County Department of Technical Services. As the nearly 400 c.f. of newspapers are digitized, they will also be indexed for full-text searching.

National Library of Medicine

The Digital Manuscripts Program at NLM released a new online exhibit on the papers of Arthur Kornberg: <http://profiles.nlm.nih.gov/WH/>. Arthur Kornberg (b. 1918) is an American biochemist who shared the 1959 Nobel Prize in Physiology or Medicine for “discovery of the mechanisms in the biological synthesis of ribonucleic acid and deoxyribonucleic acid.”

Student Archivists at Maryland (SAM)—University of Maryland

The University of Maryland’s student chapter of the Society of American Archivists, the Student Archivists at Maryland (SAM), held its fourth annual Americana event on October 9, 2007. Billed as “A Celebration of Culture and Memory,” Americana 2007: “Digital Americana” featured presentations by three archivists actively engaged in bringing archival material to a wider audience through the World Wide Web.

Approximately forty people attended the event. Americana is a fundraiser for SAM and the club received approximately two hundred dollars in donations. The event was co-sponsored by the University of Maryland Libraries, with financial support from the Graduate Student Government and PepsiCo.

University of Maryland [College Park]—Special Collections

October 4th saw an old computer lab on the garden level of Hornbake Library at the University of Maryland (UM) turned into a glamorous movie theater for the premier of the documentary “Maryland’s Queen for a Day.” Fifty years ago Queen Elizabeth II and Prince Philip fulfilled their wish to see “a typical American sport” and journeyed to the university to watch the Terrapins defeat the University of North Carolina Tar Heels on the gridiron. UM alumnus Mike Springirth captured the magic of this landmark football contest through use of materials documenting the “Queen’s Game” in the University Archives, game footage, and an extensive series of interviews he conducted with players, coaches, and other game day participants. Over 200 people attended the premier, including

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nearly twenty 1957 Terps [UM alumni] and Tar Heels.

Visitors to the University of Maryland's Hornbake Library in the spring of 2008 have an opportunity to experience, first-hand, the history and artistry of 19th-century book binding through the exhibit, *The Well-Dressed Book: Cloth Book Binding in the United States 1830-1920*. Assembled by a curatorial team from the Libraries and based on the holdings of Special Collections in Hornbake Library, this exhibit explores many aspects of 19th-century bindings. The exhibition is on display from February 4, 2008 through June 30, 2008 in the Maryland Room Gallery in Hornbake Library. For more information please visit <http://www.lib.umd.edu/mdrm/gallery/>

In conjunction with the exhibit, the Hornbake Library sponsored *The Well-Dressed Book: A Symposium on Nineteenth-Century American Cloth Binding* on March 14, 2008. The day long symposium featured scholars, curators, and collectors exploring cloth publishers' bindings in nineteenth-century America. Speakers included: Michael Winship, Sue Allen, Steven Beare, Jessica Lacher-Feldman, Douglas McElrath and Randy Silverman.

Susan Schreibman, Assistant Dean and Head of Digital Collections and Research (DCR) at the University of Maryland Libraries will be taking a ten-month leave of absence to serve as Director—Digital Humanities Observatory at the Royal Irish Academy. In her absence, Jennie A. Levine (Archives and Manuscripts) and David Kennedy (Information Technology Division) have agreed to co-manage DCR through the end of 2008. The Office of Digital Collections and Research (DCR) of

the University of Maryland Libraries (<http://www.lib.umd.edu/digital/>) supports the teaching and research mission of the university by facilitating access to digital collections, information, and knowledge. This is accomplished through enhancing access to selected library resources through the development, maintenance, and preservation of digital collections; by serving as a knowledge resource within the university for digital library issues and development; by participating in national and international initiatives which further the development of new forms of scholarly communication, tools, standards, and applications; and by providing training and support in digital library standards and formats.

Caucus Representative

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New Jersey

New Jersey State Archives

Joseph R. Klett, Chief of Archives, reports that William T. Black Jr. has donated an incredible treasure of family papers, maps, and Burlington County tax and militia records to New Jersey State Archives. This cache of manuscripts, spanning three centuries, was preserved and passed down through the generations of the donor's family. The donation includes parchment indentures and estate papers from 1684-1845, business ledgers from 1776-1904, official records of Burlington County Tax Collector John Black from 1781-1813, a small collection of militia papers from 1797-1804, and maps and drawings from as early as 1780. The State Archives frequently redirects potential

donations of family papers to other repositories. However, in this case, the collection included important 18th- and early-19th-century government papers and numerous colonial-period land records. Janet Jackson, under the supervision of Collection Manager Ellen Callahan, is describing and arranging the collection. A preliminary inventory is available in the State Archives' Manuscript Reading Room.

There have been many recent developments on the State Archives' expanding website. High on the list of improvements is a far more powerful search engine for online databases, developed by Archivist Vivian Thiele. Website users can now enjoy much faster searches and can also sort the results by field. Reaching this milestone now allows the State Archives to focus its efforts on posting new data. Check out the new search engines here:

<http://www.njarchives.org/links/databases.html>

The site now includes these databases:

New Jersey Marriages, 1666-1799
(11,500+ records)
New Jersey Marriages, 1848-1867
(74,500 records)
Supreme Court Case Files, 1704-1844
(54,500+ records)
Passaic County and Atlantic City returns, 1885 State Census (nearly 70,000 records)
Name-Change Judgments (statewide), 1847-1947 (46,000 records)

The Archives has also added a number of imaged collections to its site, including:

Hunterdon County Slave Manumissions, 1788-1836
<http://www.njarchives.org/links/guides/chncl003.html>

Oaths of Office of Governors and Acting Governors, 1790-2006
<http://www.njarchives.org/links/guides/sstse007.html>

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Evidence Photographs from the Hauptmann Trial (Lindbergh Kidnapping), 1935
<http://www.njarchives.org/links/guides/slcsp001.html>

Governor's War Cabinet Minutes, 1942-1944
<http://www.njarchives.org/links/guides/szwaa001.html>

Bruno Richard Hauptmann Inmate File, 1934-1965
<http://www.njarchives.org/links/guides/sintr003.html>

Grover Cleveland Family Records, 1838-ca. 1909
<http://www.njarchives.org/links/guides/pclev001.html>

The State Archives has also expanded its "Documentary Treasures" site. A new area celebrates New Jersey's original federal charters and their recent digitization, and also presents the minutes of the State's 1787 ratification convention and legislative actions (ratification or otherwise) relative to the 27 federal constitutional amendments. Check out the 170 new web pages starting here: <http://www.njarchives.org/links/treasures/usconstitutionmenu.html>

In addition, the Archives unveiled a new site exhibiting King George III's 1762 commission of William Franklin as the last royal governor of the Colony of New Jersey here: <http://www.njarchives.org/links/treasures/oaths/franklin.html>

The State Archives' Publications Unit supervised by Archivist Veronica L. Calder under the direction of Mr. Klett developed these new web resources.

Princeton University

The Historic Maps Collection of Princeton University's Rare Books and Special Collections Department has received funding from the

New Jersey Historical Society to help complete the digitization of its collection of historic Sanborn fire insurance maps of New Jersey. Five counties are essentially done—Atlantic, Burlington, Hunterdon, Mercer, Monmouth—and that progress over time can be checked at: <http://libweb.princeton.edu/libraries/firestone/rbrc/aims/sanborn/sanborn-web.xls>

The digitized maps are viewable over the web from the spreadsheet. Copyrighted maps, of course—those published after 1922—must still be viewed in person at the Department.

Staff at the Seeley G. Mudd Manuscript Library at Princeton University has recently completed a project aimed at providing online access to all of the Mudd Library's collections both processed and unprocessed.

In addition to a number of ambitious processing projects, in the fall of 2006 the library began a retro-conversion project, resulting in the conversion of all legacy electronic finding aids to Encoded Archival Description. Collection-level MARC cataloging was completed for all collections lacking finding aids, and the MARC records were then converted to EAD, primarily through the use of XSL stylesheets and Terry Reese's MarcEdit software. With the new EAD finding aids, descriptive records, at least the collection level, for all of Mudd's collections are discoverable in the Princeton University Library's OPAC, the Department of Rare Books and Special Collection's EAD website, union catalogs and databases such as OCLC's WorldCat and ArchiveGrid, and via common internet search engines such as Google and Yahoo. As of November 2007, 478 records for Mudd Library collections are

available. Staff will continue to add to the collection-level records through the creation of series, box, or file-level inventories. The Mudd Library is also currently revising accessioning procedures in order to ensure that both collection-level MARC records and EAD finding aids are produced at the time of accessioning.

The project, led by Dan Santamaria, Assistant University Archivist for Technical Services, was a team effort by processing and technical services staff at the Mudd Library. Cristela Garcia-Spitz (*see photo*) managed the retro-conversion portion of the work which resulted in the encoding of several hundred finding aids, while other Mudd staff, Adriane Hanson, Christopher Shannon, Jennie Cole, and Casey Babcock created new finding aids and MARC records. Christie Lutz and Dan Brennan created hundreds of MARC records for Princeton University Archives collections and converted the records from MARC to EAD.

For additional information please visit the Princeton University Library's Department of Rare Books and Special Collections Finding Aids website at: <http://diglib.princeton.edu/ead> or contact Dan Santamaria (dsantam@princeton.edu).

Keep abreast of what is happening at the Mudd Manuscript Library by visiting our blog at: <http://blogs.princeton.edu/mudd/> You can read up on news about acquisitions, new finding aids, interesting reference questions, and staff and professional activities.

Princeton University's Seeley G. Mudd Manuscript Library has completed a two-year project to process all of its economics-related public policy collections to modern standards. These collections provide

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CRISTELA GARCIA-SPITZ MANAGED THE RETRO-CONVERSION PORTION OF THE WORK WHICH RESULTED IN THE ENCODING OF SEVERAL HUNDRED FINDING AIDS.

a rich resource about American economic thought and policies in the 20th century and the impact of American economic policy and the ideas of some of the leading economic thinkers on the emerging world economy, especially in developing nations.

Twenty-eight collections, totaling more than 1,100 linear feet, were processed through the support of the John Foster and Janet Avery Dulles Fund and a grant from the National Historical Publications and Records Commission. Electronic finding aids for each collection are available on the library's website for researchers. (<http://diglib.princeton.edu/ead/index.html>)

The project began in October 2005 with the hiring of project archivist Adriane Hanson to oversee the work on the 28 collections. She was joined in January 2006 by special collections assistant Christopher Shannon and a small group of student assistants. In two years, the team arranged and rehoused all 28 collections, ranging in size from one box to 450 boxes.

Hanson wrote finding aids and catalog records for each of the collections, which are now available online to aid researchers in discovering and utilizing these resources.

Seton Hall University

Various collections continue to be acquired on a regular basis as part of an ongoing mission to enhance institutional history resources. The first major grouping of Irish-American former New Jersey State Ancient Order of Hibernians Chair James McFarland donated papers obtained by our repository. This documentation centers upon varying issues that range from AOH activities within the Garden State to the peace process in Northern Ireland. A majority of these papers, reports and related items were produced during the 1980s-90s.

A special window exhibit entitled: "Essex Catholic High School on Broadway, 1957-2003" celebrating this defunct preparatory school was on display from October 2007-January of 2008 at Walsh Library on

the campus of Seton Hall University. The showcase featured various year-books, prints, trophies and other memorabilia from, and about this particular institution. A number of former ECHS Eagles provided items with a large concentration coming from Tom Murray, former History Teacher and show co-curator who donated many of his own professional effects to our school in conjunction with this event.

Counted among the most important additions to the Homepage include the processed finding aid for the Papers of William T. and Marie J. Henderson Collection (1930-89). The Hendersons were local civic leaders and benefactors of the school who were involved in many religious organizations around the Northern New Jersey region.

Various updates to the Homepage have been made over the past few months including a new site that links various visual and digital-centered projects that our repository is involved with at the present time. This particular page includes on-campus, local South Orange community preservation events and different ecumenical-based affiliations. The whole Homepage can be viewed via the following link—<http://library.shu.edu/sc-homepage.htm>

Newark Public Library Special Collections

Recent acquisitions include a Collection of prints from noted New York printmaker and illustrator John Ross including: Penn Station, Fontezza, Refinery, Vertical Forces and Vortex as well as four artist proofs from his Venetian Carnival series: Banta, Columbine, Doctor of the Plague, and Fisherman. John Ross also donated a copy of his fine illustrated book, *Birds of Manhattan*

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(High Tide Press, 1998). A copy is displayed on the web site of the AIGA Design Archives: http://designarchives.ws1.hq.aiga.org/entry.cfm/eid_1369.

As part of an effort to provide new, climate-controlled space for its collections, the move of several significant collections to a new off-site storage area in Newark was completed this past November. The Richard C. Jenkinson Collection of over 3,600 titles of fine press books and the history of fine printing, the Wilbur Macy Stone Collection of children's literature, the Floy McEwen Collection of Christmas books and the Library's Rare Book Collection of over 3,000 titles were among those collections re-located.

David Sarnoff Library

The David Sarnoff Library continues to promote itself and its archival and artifactual collections through a variety of events and activities. After hosting another successful re-enactment of Orson Welles's *War of the Worlds* broadcast in October, it was the site of an engrossing multimedia electronic music concert on December 15. Visitors at both events took in the museum during intermission or before the shows.

In the archives, Dr. Sheldon Hochheiser is volunteering his time once a week to process the papers of Dr. Jan Rajchman. Co-inventor of computer memory; his collection runs from the 1940s into the early 1970s and documents the development of computer memories. Volunteer Vrinda Kaimal finished converting a 20-year-old dot-matrix printed index comprising 61 single-spaced pages of RCA broadcast manuals, 1930-84, to a spreadsheet. This accomplishment will enable the Library to begin cataloging the

actual manuals recovered from last spring's flood.

At the Library's website, davidsarnoff.org, among the RCA Texts of the Library Online, the memoirs of Harry and Raymond Sooy are now available. The Sooy's led the Victor Talking Machine Company's Recording Department in Camden from 1898 to 1931, and their recollections, based apparently on diaries, are a compendium of recording dates, locales, techniques, and incidents with opera and popular performers. All thanks are due to volunteers Ann Marie Toner and especially Janet Swartz for editing the OCR scans of the "original" photocopies.

Over the last three months the Library has hosted six researchers from Lafayette College, Princeton and Rutgers Universities. It has also assisted with an average of two inquiries a day, on everything from electron microscopy and the origins of nanotechnology to a documentary on color television.

The research has spurred several new accessions, especially in electron microscopy. Thanks to the gifts of the children of John Reisner and Robert Hillier, the Library has just received six linear feet of James Hillier's papers, and six more comprising the John Reisner Collection, which volunteer Vrinda Kaimal has begun processing. Together these collections document the origins of electron microscopy outside Germany from before World War II to the late 1960s.

The New Jersey Library Association

The New Jersey Library Association, History and Preservation Section is sponsoring three programs at the NJLA Annual Conference, April 30 to May 1, 2008 at the Ocean Place Resort in Long Branch, NJ.

1—Thursday, May 1, 2008
11:30 AM to 12:20 PM

"Reference Use of Congressional Papers in New Jersey Local History Research"

Speaker—Larry Weimer, Project Archivist Special Collections and University Archives, Rutgers University Libraries

Program: Collections of the papers of U.S. Senators and Congressmen/women are commonly recognized for their importance in research of Federal legislative matters. Less appreciated is the value of these collections for local and social history. Drawing principally on the papers of former U.S. Senator Harrison A. Williams, this session explores the ways in which reference librarians can assist local researchers in the use of Congressional collections.

2—Wednesday, April 30th, 2008
3:30 PM to 5:20 PM
(Double Session) "Oral History Programs in our Public Libraries: Presenting and Preserving our Local Heritage"

Speakers—Part One

Joe Da Rold, Director, Plainfield Public Library Michael Brigham, Project Coordinator, StoryCorps Part Two Cheryl C. Turkington, Assistant Archivist, Morristown and Morris Township Library, North Jersey History Center Bob Golon, Assistant Library Director, Plainfield Public Library

Program: Donald A. Ritchie, in his book *Doing Oral History: A Practical Guide* explains that, "Oral history collects memories and personal commentaries of historical significance through recorded interviews." Part one of this session focuses on the successful collaboration between the Plainfield Public Library and StoryCorps, using a new approach to oral history to document the personal

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histories of the local African-American and Latino communities. Part two focuses on planning tools and technical issues that must be considered by the library to assure a successful oral history interview project.

3—Wednesday, April 30th, 2008
1:30 PM to 2:20 PM

“Trash or Treasure? To Fix or Not to Fix? Topics for “Tough Love” in Collection Development”

Speakers: Chad Leinawever
Special Collections, Newark
Public Library Tim Corlis Head
of Preservation Special Collections
and University Archives, Rutgers
University Libraries

Program: Collection development involves more than just bringing in the latest releases and weeding out the non-circulating titles. Many libraries have “buried treasures,” rare or unique items that remain in storage or on the circulating shelves, because we aren’t certain how to handle them. What can a library staff do when faced with multiple items, from books to maps to images, in various conditions? How do we prioritize what should be repaired and what should be discarded? How do we identify and handle materials that might have special value due to rarity? This session helps librarians to spot the items that need special care, identify items of special value, prioritize the needs of the items and employ preservation strategies.

MARAC member Bob Golon has a new book coming out in March entitled “No Minor Accomplishment: The Revival of New Jersey Professional Baseball.” For more information on it, see the Rutgers University Press catalog page: http://rutgerspress.rutgers.edu/acatalog/No_Minor_Accomplishment.html

Caucus Representative

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New York

Hofstra University

Geri Solomon reports that the “Special Collections at are moving to newly renovated quarters in the Axinn Library Lower Level. They will have two stack areas, a rare books compact shelving area and an archival stacks area with processing room. The phone number and e-mail addresses remain the same.

Archivists of Religious Institutions

The Archivists of Religious Institutions (ARI) held its Fall 2007 Meeting at the Ursuline Province Center in New Rochelle, NY on November 28. Karen Franklin of the Leo Baeck Institute gave a presentation on “State of the Art: Restitution and Resolution.” She gave a fascinating description of how research online and in archives has been utilized to help solve looted art cases in New York, the Netherlands, Israel and the Ukraine. Sr. Marcia Kimball, O. S. U. gave a tour of the Ursuline Province’s Archives.

Rockefeller Archive Center

The Downtown-Lower Manhattan Association (DLMA) archives, acquired by the Rockefeller Archive Center in 2000, have been fully processed and are now open for research. Founded in 1958 by David Rockefeller, the DLMA is a nonprofit association established to study and address issues of business, cultural and community development in Lower Manhattan and foster collaboration among the public and private sectors and government agencies to achieve cooperative urban renewal.

Among the many city landmarks that the DLMA helped to develop and promote in its first 50 years are Battery Park City, the South Street Seaport and the World Trade Center.

The records of the DLMA will be useful for scholars interested in the modern history of New York City. The collection consists of 85.5 cubic feet of archival material and about 2,000 accompanying photographs.

New York City history is a significant theme in the collections at the Rockefeller Archive Center, which include the papers of members of the Rockefeller family; the records of many of their philanthropic boards, including the Rockefeller University, the Rockefeller Foundation, and the Rockefeller Brothers Fund; and the records of several non-Rockefeller philanthropic institutions. Rockefeller Center and Lincoln Center are among the development projects documented in the RAC collections.

Questions about the DLMA collection can be addressed to Senior Archivist Robert Battaly, battalb@rockefeller.edu. More information is available at the Rockefeller Archive Center’s website at <http://archive.rockefeller.edu>.

The Rockefeller Archive Center is proud to introduce its new web-based searchable database, Re:discovery for Internet (RFI). Re:discovery for Internet allows potential archives users to devise their own keyword searches and to explore the holdings of the Archive Center remotely. This search engine, provided through Re:discovery Software, Inc., can be accessed directly at <http://racweb.rockefeller.edu/rockglobal/> or from the Search Our Collections link on the Archive Center’s web site, found at <http://archive.rockefeller.edu/>.

The content of RFI mirrors that of the finding aids produced by the

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Archive Center's staff. Searches can be customized to include one specific collection or all of the Archive Center's collections, and to focus on a particular archival level of information or on all levels. The majority of the Archive Center's open collections are represented in RFI, and additions will be made on a regular basis.

The RFI interface is the final piece of a multi-year collaborative project between the Rockefeller Archive Center, the staff at Re:discovery, and data entry vendor Electronic Scriptorium. Leading the project for the Archive Center is Senior Archivist Charlotte Sturm, who supervised the creation and implementation of the database and of RFI, and coordinated the data entry project. Questions about this project can be addressed to her at sturmc@rockefeller.edu.

New York State Archives

To solve the problem of how to manage and preserve the terabytes of digital information generated by state government each year, the New York State Archives is participating in a grant project through the Library of Congress's National Information Infrastructure and Preservation Program (NDIIP). New York is one of only four states in this demonstration project.

The goal of the project, entitled Persistent Digital Archives and Library System, is to develop a digital information system to collect, store, and preserve electronic records and publications from New York and the other participating states of Arizona, Florida and Wisconsin. The system will be a low-cost, highly automated information network that will tie these states' digital storage systems together. The storage systems will hold government records, court case files, Web-based publications, and

geospatial data, all of which provide valuable information that is more usable and accessible if maintained in electronic form.

When the system is operational, it will allow government to automatically retrieve and transfer massive quantities of electronic records into the storage system. Digital copies of these records will be stored across the nation at different points in the network, which will protect them in case of a catastrophic disaster in one state. The preservation of these records, ordinarily something too large and time-consuming to do manually, will be done automatically.

This project is one of a number of projects recently funded through NDIIP to address digital preservation issues in state government. The total amount of the funds being made available is \$2.25 million. Details can be found at www.digital-preservation.gov.

Caucus Representative

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Pennsylvania

PA Caucus News

The PA Caucus website was recently updated to include new institutions and their website as well as updating links to existing institutions. Invitations were sent to MARAC PA caucus members that were not already subscribed to the PA Caucus listserv. All are welcome to join by subscribing at: <http://list.pitt.edu/mailman/listinfo/pacausus-marac>.

Luzerne County Historical Society

The Luzerne County Historical Society is celebrating its 150th

anniversary in 2008. This Society, the oldest county historical society in Pennsylvania, is planning a number of special events to be held during the year. The Kick-Off will be held on February 11, the actual birthday of LCHS. There will be the Annual Meeting in April, a Gala Ball in June and a Fall Festival in September. Also, during the year an exhibit will be on display at the LCHS Museum entitled "150 Treasures for 150 Years." This exhibit will include the "best" 150 items in the Society's collection. These items will include artifacts, photographs, maps, documents, and books.

Bucknell University

Doris Dysinger, Curator, Special Collections/University Archives at the Bertrand Library, Bucknell University will retire in April 2008 after 25 years as curator. Her replacement will be Isabella O'Neill, also a long-time employee of Bucknell whose background is in coordinating several public services areas for the Bertrand Library. We wish to thank Doris for her hard work and the significant advances she initiated for special collections and archives at Bucknell.

The Pennsylvania State University

The Pennsylvania State University Special Collections Library received a \$15,000 matching grant for 2008/2009, written by Susan Hamburger and Sandra K. Stelts, to process the Kliegl Bros. and Century Strand Co. theatre lighting original pencil, ink, and blueprint drawings (contained within 66 flat file drawers) documenting the late twentieth-century innovations in theatre lighting equipment installed in public spaces (theatres, auditoriums) in academic and public institutions in Pennsylvania and throughout the United States.

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From establishment in 1896 until dissolution during the 1990s, the Kliegl Brothers was the oldest and largest stage lighting manufacturer in the world. The carbon arc lamps used in the lighting of motion picture sets since the silent film era were originally called Kliegl lights after their inventors, the brothers John and Anton Kliegl, and later shortened to Klieg lights—the preferred standard in stage as well as screen production since 1911. The brothers emigrated from Germany to America in the 1880s, launched the Kliegl Brothers Universal Electric Stage Lighting Company in 1896, and shortened the name to Kliegl Brothers in 1903. They designed as well as sold theatrical equipment—high quality lighting fixtures and control systems—and were responsible for many innovative scenic effects for the stage and for the new motion picture industry.

The grant will supplement budgetary and staff resources devoted to processing this Collection, which complements their George C. Izenour architectural drawings collections, Century Lighting Inc. Theater Lighting Control System Drawings, 1950-1971, and the Penn State Theatre Arts Dept. collection of theatre lighting artifacts from both Kliegl and Century. Along with accessioning the Theatre Lighting Drawings, funding for the Project will further Special Collections' mission of developing an institutional research center devoted to the study of local, state, and national theatre lighting history. Special Collections will hire a Project Archivist and a Conservator to arrange, describe, and conserve the records; existing staff will create a catalog record and Web-based finding aid; and create online Web page featuring materials from the collection plus artifacts.

The Project Director is Sandra K. Stelts, Curator of Rare Books and Manuscripts, special Collections Library, The Pennsylvania State University, Paterno Library, University Park, Pa.

Pennsylvania Historical & Museum Commission (PHMC)

Rich Saylor was recently promoted to Head of the Appraisal & Acquisition Section. Aaron McWilliams and Steve Noel joined the State Archives staff, and Josh Stahlman was hired in the Division of Public Service and Outreach.

The PHMC archives grants received 53 applications requesting \$407,432 for FY 2007-2008 funding. Twenty four applicants were funded for a total of \$228,514. Some of the grants awarded in August 2007 included:

Carnegie Library of Homestead \$5000

Purchase a flat file to store historical photographs, architectural drawings, and papers relating to the library funded by Andrew Carnegie in 1898. Hire a student intern to place archival materials into purchased acid-free containers. Buy an air conditioner to control the environment of the storage room.

Chester County Historical Society \$12,027

Hire a project camera operator and film for the microfilming of the wills and administrative files of the period 1861-1894. This follows two previous projects which completed the files from 1714-1860. The materials are tri-folded and fragile, and are among the most heavily used records in the archives. Purchase a microfilm reader for the County Archives.

Chester County Historical Society \$14,516

Hire a project archivist to survey collections and create a guide to manuscripts dealing with the Civil War era. Process and create a finding aid for 13 collections known to have significant Civil War era information and for any other collections identified during the survey. Place guides in format suitable for posting on the CCHS website.

Erie County Historical Society \$5000

Hire a contract archivist to unfold, flatten and rehouse 144 cubic feet of criminal court appearance papers (1823-1865) and 15 linear feet of criminal case records (1943-1950). Records are only source of information on criminal court proceedings. Project will prepare case records for later microfilming. Purchase archival materials for rehousing.

Historic Yellow Springs, Inc. \$5000

Hire a contract archivist to catalog and scan 550 photographs of the Pennsylvania Academy of the Fine Arts (1916-1952) which was located in Yellow Springs. Purchase PastPerfect software upgrade to allow hosting of images on a website.

Historical Society of Western Pennsylvania \$14,612

Hire a contract archivist and purchase archival materials to properly house the papers of Pittsburgh Mayor, Thomas J. Murphy, Jr. who served for twelve years. The papers will be fully arranged and processed and a finding aid will be created. The aid will be made in electronic format for posting on the Historic Pittsburgh website.

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<p>The papers comprise about 160 linear feet.</p> <p>Lincoln Highway Heritage Corridor \$5855</p>	<p>established to plan and manage watershed activities in the region. The records date from 1970-1992 and comprise 15 linear feet.</p>	<p>be used in the School of Music Archives to be located in the school's new building. Materials will be used to house the papers and collections recently obtained in the creation of the SOM Archives.</p>
<p>Hire a part-time archival consultant to process, and to train and oversee a contracted worker who will also process, the archival collection of the LHHHC. Materials relate to the early period of the Lincoln Highway (1913-1940) and to projects undertaken by the LHHHC to create a 200 mile roadside museum. Collection encompasses about 69 cubic feet of papers, photos, drawings, and other records.</p>	<p>Philadelphia Folklore Project \$15,000</p> <p>Hire a cataloger and consultant and order archival supplies to inventory and properly store records of folk life projects held over past 20 years. Materials include 30,000 photographic images, 1200 audiotapes, 1072 videotapes, and 80 linear feet of records. Seven major collections, comprising 89 cubic feet will be fully arranged and processed.</p>	<p>York County Heritage Trust \$4840</p> <p>Hire a vendor to process 13,470 feet of motion picture film to DVD video and raw AVI DVD Roms. Films date from 1920s to 1960s and YCHT has no means of viewing or reproducing. Film is now beginning to deteriorate. Purchase a computer system for viewing of new files.</p>
<p>Mattress Factory \$15,000</p> <p>Provide funding for a contractor to migrate archival audio-visual material in a variety of audio and visual formats to a Beta tape master and digital use copies. Material dates from 1977 and is in a variety of formats with limited life usefulness. 550 files are presently in 12 different formats.</p>	<p>The Pennsylvania State University Eberly Library \$15,000</p> <p>Hire contract archivist and conservator to unfold, clean, arrange and describe the original drawings of stage lighting systems developed by Kliegl Brothersm and the Century Strand Company. These were major innovators in stage light technology during the 20th century and the collection fills 66 flat file drawers. Upon completion of processing, create a finding aid in electronic format.</p>	<p>Berks County Recorder of Deeds \$15,000</p> <p>Hire a vendor to microfilm early mortgage books which cover the date spans from 1752-1775 and 1894-1910. About 140 books, each with 600-700 pages will be microfilmed.</p>
<p>Oil Region Alliance of Business, Industry, and Tourism \$5000</p> <p>Hire a contract archivist and purchase acid-free supplies to support a plan to preserve 939 maps from the natural gas industry. Maps will be unfolded, categorized, and stored in flat boxes. Maps depict gas fields, pipelines, leased properties, and geophysical features as well as other points of information. Many date from the 1930's.</p>	<p>The Pennsylvania State University Library Cataloging and Metadata \$15,000</p> <p>Contract with the Society for American Archivists to provide professional training in EAD, Style Sheets for EAD, and Building Digital Collections. These courses will be offered to historical records repository archivists from the surrounding ten counties, who are otherwise unable to afford such training, as a means of strengthening their ability to manage archival collections.</p>	<p>Carbon County Commissioners \$14,890</p> <p>Purchase and have installed 38 double and 2 single sections of steel shelving for four rooms to complete the storage plan for the second floor of the archives/records management facility. Purchase a microfilm camera with spare camera head to replace obsolete/unreliable camera.</p>
<p>Old York Road Historical Society \$5000</p> <p>Hire a contract archivist to arrange and describe the Pennypack Watershed Association records. Place records in archival containers and create a finding aid using PastPerfect software. PWA was</p>	<p>West Chester University \$5000</p> <p>Purchase shelving, map case, and archival storage supplies to</p>	<p>City of Harrisburg \$5000</p> <p>Hire a part-time archivist to allow the newly created Harrisburg Archives to be open during the week for nine hours on a regular schedule in addition to the hours available by appointment. Archivist will also process selected records during this time.</p> <p>County of Dauphin Prothonotary \$15,000</p>

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Hire a vendor to conserve and microfilm 20 Naturalization Dockets which date from 1918-1929 and 11 Sheriff's Deed Books which date from 1788-1905. Conservation will consist of dismantling, cleaning, and rebinding.

County of York Archives \$4653

Hire a processor to unfold, clean, and folder Civil Court Appeal Records which are currently tri-folded and dirty. Records cover the years 1820-1923 and comprise 22 cubic feet. Place flattened records into acid-free folders and cartons which will also be purchased.

Delaware County Register of Wills \$4040

Purchase acid-free folders and boxes to support a project to unfold, flatten, arrange, and describe 99 cubic feet of wills and administrations which date from 1911-1930. This is the final phase of a three year project supported by PHMC.

Delaware County Council \$11,619

Hire a vendor to microfilm and electronically image the Declarations of Intention and Petitions for Naturalization from 1945-1990.

Fayette County Records Department \$12,153

Purchase 1500 acid-free folders and 750 boxes, shelving units, and dehumidifiers to help create a records storage area for the oldest records of Fayette County which date to the late 1700's.

Potter County Prothonotary and Clerk of Courts \$4908

Hire a vendor to microfilm county road indexes, dockets, and files. Records date from 1810 and comprise eight indexes and four cubic feet of records and maps.

The Pennsylvania Heritage Society (PHS), working in cooperation with the Pennsylvania State Historical Records Advisory Board (SHRAB) and the Pennsylvania Historical and Museum Commission (PHMC), received funds for a two-and-a-half year regrant project to demonstrate the effectiveness of an itinerant archivist (IA) in meeting archival and records management needs of county governments within the state of Pennsylvania.

The project seeks to provide a non-traditional approach to assisting these local custodians of historical resources in developing or strengthening their programs. Rather than regranting funds to county governments to hire a consultant on their own, or to carry out certain archival projects on their own, the on-site services of a professional archivist will be "regranted" to successful county applicants.

The specific goals of this project are to provide Pennsylvania's county governments the services of an on-site professional archivist to help those entities determine their archival and records management needs and formulate strategies to address those needs; provide expertise in a number of areas including training and education; consultation; surveying and identifying records for destruction, microfilming, or permanent storage; working with existing Records Improvement Committees; compilation of disaster preparedness or vital records plans; prioritizing potential grant projects and grant-writing; and assessing records storage areas. The project seeks to demonstrate how the services of an on-site professional archivist can benefit local governments and make the State's grant program, and overall archival and records management program, more effective.

Virginia

Library of Virginia

The Executive Papers of former Virginia Governors Mark R. Warner and James S. Gilmore, III have seen some frequent usage by members of both campaigns. Both are expected to win their respective party's nomination (Warner-Democrat, Gilmore-Republican) to seek the U.S. Senate seat currently held by John Warner, who is retiring this year. Campaign staff members have also been accessing campaign expense accounts and other related records of RG #14 (State Board of Elections).

From Thomas Jefferson's design of the Virginia State Capitol to Northern Virginia's soaring post-modern structures of glass and steel, the commonwealth's architectural triumphs are well documented. But what of those that never made it beyond the drawing board? Never Built Virginia explores a variety of proposed architectural projects from around the commonwealth that remained unbuilt because the architecture was too radical, because funding collapsed, or because they lost favor with their patrons. Never Built Virginia offers examples of structures that never were and poses the question, "What if?"

The exhibition will be on display at the Library of Virginia until May 31, 2008 and can be accessed at the following URL:

<http://www.lva.virginia.gov/whowere/exhibits/neverbuilt/>

Virginia Caucus

I have accepted the position of Archivist at the Washingtoniana Division of the Martin Luther King, Jr. Memorial Library and relocated in

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late February. I have enjoyed serving on the Steering Committee as Caucus Representative for the past four years and look forward to serving MARAC in the future.

Roanoke Valley Area Archivists met on February 27 for an informal gathering to share news and institutions concerns. The decision was unanimous: the meeting was so successful, that we will continue to meet on a monthly basis.

Caucus Representative

Linda Angle Miller can be reached at (540) 375-2490, lmiller@roanoke.edu

West Virginia

History Day 2008 was held at the Capitol on February 21. Over 40 historical groups set up displays in the Capitol rotunda and 40 persons were recognized as History Heroes, including former State Archivist Fred Armstrong.

Planning continues for the upcoming Spring 2009 MARAC meeting to be held in Charleston, WV. A contract with the hotel has been negotiated and the formation of the Local

Arrangements Committee is underway.

Marshall University is presenting "50 Years Ago Today" through their website at http://www.marshall.edu/library/speccoll/50_years_ago/. Presented in cooperation with WSAZ-TV, it takes the news stories in their collection that aired on WSAZ fifty years ago and presents them to today's audience. Response to the site has been quite positive.

Caucus Representative

Debra Basham can be reached at (304) 558-0230 ext. 702

Mark your Calendars for November 6-8

Tenth Annual Fall Meeting in Maryland

In November, MARAC will once again return to Maryland for its fall meeting. Mark your calendars for November 6-8. This will be our tenth meeting in Maryland, however, this will be the first conference held in one of the state's DC bedroom communities—Silver Spring. MARAC has met six times in Baltimore or its environs, once in Annapolis (the state capitol), once in Ocean City (on the Eastern Shore), and once in College Park (home of NARA's Archives II and The University of Maryland's library school). It has been over ten years since MARAC has been able to locate an affordable and appropriate conference location in Maryland outside of Baltimore City or County. Meeting in DC proper has also become very difficult.

Our hotel will be the Crowne Plaza Washington DC-Silver Spring (<http://www.ichotelsgroup.com>), located in the heart of this recently revitalized community, and easily accessible from "the District" by metro. The room rate is \$149 per night. The meeting's theme is "Making History Local". The Plenary Speaker will be Dr. Mary Beth Corrigan, archivist for PNC/Riggs Bank, speaking on the Riggs Bank Archives. Mary Beth, the Riggs Bank Archives, and the PNC Bank's Legacy Project have

received a great deal of well deserved media attention in the last couple of years. A 2006 *Morning Edition* interview with Mary Beth can be located via <http://www.npr.org>. Readers of the "Archives and Archivists Listserv" may recall the discussion that occurred on the list after Mary Beth was called a "history detective".

Jerry McCoy, President of the Silver Spring Historical Society, will be the luncheon speaker. Jerry's topic is the preservation of the Silver Spring Post Office Mural—"The Old Tavern". This 1937 product of the United States Treasury Department's Section of Painting and Sculpture now hangs in the Silver Spring Branch of Montgomery County Public Libraries. Sessions under development include data curation, electronic records education, developing internships for graduate students, documenting civil unrest, local history on film, and the future of professional archival organizations. Potential workshop topics include copyright and how researchers use archives and primary sources. Members of both the Maryland and DC Caucuses look forward to welcoming MARAC to Silver Spring, the childhood home of Goldie Hawn.

Penn State Harrisburg Library, Archives and Special Collections

Travel and Research Grants

Penn State Harrisburg has established a new grant program to support visiting scholars and graduate students who need to use materials held by Archives and Special Collections in the Penn State Harrisburg Library. The travel and research grant program encourages scholarly use of the repository's premier collection, the Alice K. Marshall Women's History Collection, considered to be one of the largest privately compiled research collections on women's history in the United States. One or more grants will be awarded with stipends between \$500 and \$3,000 to cover travel, overnight accommodations, and

other research-related expenses. Research topics are not limited to women's history, but they must require significant use of the repository's holdings. **Deadline for the receipt of 2008-2009 applications: May 1, 2008.** Recipients will be notified by late May 2008. For more information and to access the grant guidelines and an application form, please visit <http://www.hbg.psu.edu/library/specoll/grant.html>, or contact Heidi N. Abbey, Humanities Reference Librarian and Archivist, via email at heidi.abbey@psu.edu, or by phone at (717) 948-6056.

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News from the Society of American Archivists

SAA Headquarters moves to new location in Chicago:

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Tel (312) 606-0722 Toll-free (866) SAA-7858
Fax (312) 606-0728

Highlights of the February Council meeting in Washington, DC included motions on the Protocols for Native American Archival Materials, SAA participation in Sunshine Week, creation of the Latin American and Caribbean Cultural Heritage Archives Roundtable. Council will next meet again in Chicago, May29-June 1.

See: <http://www.archivists.org/news/Council-HighlightsFeb2008.asp> for details.

SAA Election ballots due by April 14.

<http://www.archivists.org/governance/election/2008/index.asp>

SAA Annual Meeting, August 26-30,

San Francisco: <http://www.archivists.org/conference/sanfrancisco2008/>

Major SAA activities include

- persuading members of Congress to support legislation for Preserving the American Historical Record

(PAHR). You too can help.

See: <http://www.archivists.org/pahr/>

- promoting May Day.
<http://www.archivists.org/mayday/index.asp>

Upcoming Workshops in the MARAC region.

For details see: <http://www.archivists.org/prof-education/index.asp>

April 10-11	Understanding Photographs College Park, MD
April 21-22	Encoded Archival Description University Park, PA
April 24-25	Style Sheets for EAD University Park, PA
May 19	Building Digital Collections University Park, PA
June 2	Basic Electronic Records Baltimore, MD
June 2	Grant Proposal Writing University Park, PA

New SAA Publication: *Archival Internships: A Guide for Faculty, Supervisors, and Students*, by Jeannette A. Bastian and Donna Webber.



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INTERDISCIPLINARY our mindset

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FOR MORE INFORMATION CONTACT:

Amy Cooper Cary
Ph: 414-229-6929 E-mail: amycary@uwm.edu



School of Information Studies

<http://www.uwm.edu/Dept/SOIS/academics/cas.htm>

Welcome New Members!

- Nora Chidlow
United States Coast Guard
- Amanda Donley
West Chester University
- Rachel Duffin
Delaware Art Museum
- Jackie Graziano
Westchester County Archives
- Shelley Heretyk
Washington Township Historical Society
- Patricia V. Hughes
*Cumberland County Division of
Archives & Record Management*
- Dr. Chana Revell Kotzin
Jewish Buffalo Archives Project
- Amanda Kuhnel
University at Buffalo
- Preston Pierce
Rochester Regional Library Council
- Aaron D. Purcell
Virginia Tech
- Teresa Roane
Museum of the Confederacy
- Janet Schneider
Port Washington Public Library
- Jennifer Sharp
Colonial Williamsburg Foundation
- Autumn Reinhardt Simpson
Library of Virginia
- Jason Speck
University of Maryland
- Janine St. Germain
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- Michele G. Tollie
East Tennessee State University
- Farris Wahbeh
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- Samuel Walters
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✓ Recommended Checklist for Archives Software

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- ☐ Controlled name and subject authorized vocabulary

DYNAMIC PUBLISHING OPTIONS

- ☐ HTML index accessible to search engines
- ☐ HTML of entire record group posted with style sheet
- ☐ EAD online with style sheet
- ☐ EAD for import into other systems
- ☐ Output to Excel and other 3rd party software

STREAMLINED WORKFLOW OPTIONS

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The Mid-Atlantic Archivist (MAA) is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes interested individuals who live and work in Delaware, the District of Columbia, New Jersey, New York, Maryland, Pennsylvania, Virginia, and West Virginia. MARAC seeks to promote the professional welfare of its members; to effect cooperation among individuals concerned with the documentation of the human experience; to enhance the exchange of information among colleagues working in the immediate regional area; to improve the professional competence of archivists, curators of textual, audio-visual and related special research collections, and records managers; and to encourage professional involvement of those actively engaged in the acquisition, preservation, bibliographic control and use of all types of historical research materials.

Individual annual membership dues are \$35. The dues year runs from October 1 through September 30. Membership is not open to institutions, but institutions may purchase subscriptions to *MAA* at \$35 per year.

Membership applications should be addressed to: MARAC,
P. O. Box 710215, Oak Hill, VA 20171; (703) 556-4905;
fax: (703) 790-0845; catherine@lamoureux.us.

Material for publication should be sent to Michael P. Martin, Archivist, New York State Archives, Cultural Education Center, Room 9B31, Albany, NY 12230; (518) 473-9984; fax (518) 486-4923; mmartin@mail.nysed.gov.

Deadlines are February 15, May 15, August 15 and December 1.

Advertising rates and requirements may be obtained from Jason Stieber, Archivist, National Museum of Women in the Arts, 1250 New York Avenue, NW, Washington, DC 20005-3970; (202) 266-2807; JStieber@NMWA.org.